



The Torch

The official newsletter for Indiana state employees

SECC hits the ground running

In the 29 years that the State has conducted its State Employee Community Campaign (SECC), it has never started with such enthusiasm as it did this year.

Launched on Sept. 7 by Campaign Chair Earl Goode, Governor's Chief of Staff, the goal was set at \$1.2 million. While the campaign has now run its course, the final contributions are still being tallied.

At least part of the campaign's success can be attributed to the 150 agency campaign coordinators. They were the ones who took Chairman Goode's words of giving back to the community to heart and organized their agency's efforts, any special events and provided answers for their employees.

"This being my first year as the statewide coordinator, I was amazed and appreciated the enthusiasm the agency coordinators had for SECC,"

said Cathy Holdman, State Personnel Special Events Coordinator. "We couldn't run this campaign without them."

This was the second year for ePledge online giving. Through ePledge, employees could make a first-time donation, review their giving history and/or make changes to their donation. Last year 94 percent of employees participating in SECC did so through the payroll deduction process.

Holdman said the final numbers won't be in until later this year, but she is expecting to reach the \$1.2 million goal. To learn the final results of SECC, check out the Web site at www.insecc.org.



Give the sniffles a shot in the arm

Flu vaccinations are once again being offered to state employees and their immediate families this month. The Department of Administration, in cooperation with Summit Occupational Medicine, will offer flu shots for state employees Wednesday, Nov. 21 from 9 a.m. to noon in the Indiana Government Center South (IGCS) Conference Room B. From 1 to 3 p.m. flu shots will be available to state employees and their immediate families.

Flu shots will also be available Friday, Nov. 30 from 9 a.m. to noon in IGCS Conference Room C for state employees. The afternoon session, from 1 to 3 p.m., is open to state employees and their immediate family.

In order to participate, state employees must show their state-issued ID badge. For family members to participate, the state employee must accompany his/her family members and family members must show valid identification.

The cost is \$23 and only cash will be accepted. Be sure to wear clothing with easy access to the upper arm.

Torch Snapshot



Gov. Daniels walks through the Statehouse with participants in the Mitch's Kids program from the Anderson and Muncie Boys & Girl clubs.

(photo provided by Governor's Office)

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Employees in it for the long haul honored

The Statehouse Rotunda was crowded with family, friends and state employees the last Wednesday in August. That was when Gov. Mitch Daniels recognized 286 long-term state employees. The length of service to the state spanned from 35 to 60 years.

The Governor's Long Term Employee Recognition program began in 1983, honoring employees with 35 years of service to the state. In 2005, Gov. Daniels expanded the annual awards program to recognize employees beginning with 35 years of service and then every five years thereafter. Since taking office, Gov. Daniels has honored more than 700 long-term state employees.

2007 Honorees

60 Years of Service

Indiana State Department of Health
Louis R. Douglas

55 Years of Service

Indiana Department of Child Services
Mary E. Mead

50 Years of Service

Indiana Department of Transportation
Jorge Camacho
Richard L. Van Cleave

Indiana Family & Social Services Administration
Rudolf Haeussermann

45 Years of Service

Indiana Department of Transportation
Charles W. Cunningham
Donald Deutsch
Everett L. "Bud" Groves
David S. Powell
John F. Samuelson, Jr.
Indiana Department of Workforce Development
Mary L. Clark
Indiana Family & Social Services Administration
Beth K. Foust
Indiana Professional Licensing Agency
Ronald A. Rudisel
Indiana State Department of Health
Eleanor A. Hart

40 Years of Service

Indiana Auditor of State
Sharon Harper
Indiana Department of Child Services
Esther Kilpatrick
Marilyn Scales
Indiana Department of Correction
Linda F. Goins
James A. Hoover
Edward R. Jones

Larnice Jones
Ronald L. Keller
Walter E. Martin
Ernestine Powell
William Joseph Seibold
Bob Shuler
Carolyn G. Taylor
Betty Townsend
Indiana Department of Homeland Security
Charles E. Shannon
Indiana Department of Local Government Finance
Stephen H. Yohler, Sr.
Indiana Department of Natural Resources
Robert N. Robertson, Jr.
Wayne Sheets
John E. Webb
Indiana Department of Revenue
Thomas E. Byers
Indiana Department of Transportation
Frank M. Begle
William D. Cook
Thomas D. Emily
Thomas E. Griffin
Thomas B. Hamilton
Monty L. Mason
Michael K. Meyrose
Donald Keith Newcome
Bruce Alan Troyer
David L. Windler
Indiana Family & Social Services Administration
William I. Briner
Esther J. Brown
Gwen Frazier
Bonnie C. Gardner
Judith Glass
Peggy T. Lee-Maclin
Daniel E. Lipps
John H. Mitchell
William A. Ricketts
Jay L. Wignall
Indiana Office of Technology
Theresa Austin
Judy Donahue
Indiana Soldiers' & Sailors' Children's Home
Sondra S. Dooley

Indiana State Library
Diane M. Sharp
Indiana State Personnel Department
Joyce A. Crull
Indiana State Police
Anita M. Rice
Indiana Tax Court
Thomas G. Fisher

35 Years of Service

Adjutant General's Office
Charles R. Speer
Indiana Auditor of State
Sharon Harper
Indiana Bureau of Motor Vehicles
Linda Lou Burge
Michele Compton
Sandra J. Sutherlin
Indiana Department of Administration
Dan Glover
Indiana Department of Child Services
Dennis L. Cart
Pamela Kay Ficklin
Mary C. Fielding
Georgann E. Gogle
Sharon A. Grayson
Ella M. Green
Catherine A. Hartman
Fay King
Rocco P. LaBroi
Thelzeda Moore
Linda L. Pierce
Diane L. Robinson
John M. Schroder
Peggy A. Shively
Shirley B. Smith
Sandra Ann Trass
Indiana Department of Correction
Jonathan R. Beck
Robbie N. Bross
Steven D. Gilmour
Ruth A. Grott
Stephen M. Lawson
Arthur Mau
Paul G. Morlan
Neil M. Potter
Phyllis June Scroggin
Dorothy Ann Setlak
Connie Taylor
Indiana Department of Education
William H. Binder
Karla Lynn Carr
Yvette Hauser
Indiana Department of Environmental Management
Herman D. Carney
Janet Mobley
David T. Rice
Joan Worley
Indiana Department of Natural Resources
Robert L. Ball
William Bean
John S. Bergman
Thomas E. Bricker
Thomas Flatt
Stanley Fulkerson
James A. Gerbracht
James A. Gray

Robert S. Greiner
John Douglas Hall II
Denver D. Howlett
Bill James
Thomas M. Lyons
John Thomas Patton
Charles Ratts
Garth S. Reed
Dan R. Saffen
Michael P. Schoonveld
Darrell R. Skinner
Steven E. Winicker
Indiana Department of Revenue
Stephen P. Berry
Thomas Conley
Nancy E. Hofmann
Richard L. Reed
John C. Sundt
Indiana Department of Transportation
Brad K. Allen
Michael R. Allen
Dwight W. Archibald
Brent Adam Barlow
David Jackson Basham
Dennis W. Belter
Steven D. Boyer
Sherry Brock
David Butts
Steven L. Buzzard
Michael J. Clark
Charles L. Coffman
David C. Cohen
Timothy L. Daggy
Wayne A. Dittelberger
Charles U. Drew
Cecil Emmons
Arthur C. Evans
Richard L. Fabrowicz
Kenneth Fraley
Charles E. Frazier
James R. Funk
Douglas Furness
John F. Gunn
Michael C. Hallien
Tony L. Hedge
Jimmy L. Helton
Michael L. Hobson
Brenda J. Holscher
Marvin L. Jenkins
William E. Kelly
William R. Knarr
Thomas D. Konieczny
Dennis A. Kuchler
Frank L. Litherland
Larry W. Loveall
Kirk Mangold
Michael W. Mantei
Roger M. McNeill
Roger Messmer
Gary W. Mithoefer
Michael Monahan
Wayne G. Moore
Carroll G. Morgan
Charlene Parrish
William C. Rager
Dale W. Rainbolt
Stephen R. Risch
John T. Scully
Kenneth E. Sherman

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2007 Honorees continued

Nancy J. Strain
Steven E. Swinford
David E. Tellis
Todd H. Tracy
Robert R. Turner
Daniel K. Wallpe
Roger Weaver
Michael Zeider
**Indiana Department
of Workforce Development**
Charlotte Anthony
Gregg A. Ball
Cathryn B. Boatman
Irvin D. Campbell
Irwin J. Cohen
Carolyn Colee
Jim Duggins
Richard G. Harmon
James P. Hunsberger
Vera Johnson
Stephen W. Kopetski
Janet E. Kuhn
George F. Lewandoski
Constance Miller
Gaile P. Norkus
Gene Odle
Stephen D. Riggins
Rebecca S. Russell
Andrea S. Sebben
Mary A. Seegel
Roberta Smith
Mary L. Wright
**Indiana Family & Social
Services Administration**
Doris E. Akers
Simone Alberding
Bernadette W. Allen
Douglas K. Bebee
Jane W. Burcham
Nancy L. Burton
Jeffery Robert Butler
John Clampitt
Cathy S. Covey
Steven D. Cunningham
Suzanne M. Defelice
Jeffrey L. Dubois
Mary Frances Eades
Michael A. Gray
Frank E. Harris, Jr.
Marion "Bill" Harris
Sandra Diane Harrison
Mark C. Hudson
Valeria Johnson-Fletcher
Nancy L. Kalisz
Tamara Cherise Klausmeier
Charles T. Lathrem
Benita Leach
Derena L. Leffert
Minerva Luna
Frederick Malloy
Karen Martin
Debra J. Mays
Willard Mays
Paula McAfee, RN
Willie Lou McFarland
Linda L. Meister-Crowder
Nancy Kay Pace
Randall S. Powers
Claudia M. Ringswald
Cindy L. Rottinger
Rhonda J. Rush
Robert Sannes

Tania J. Shaum
Mary A. Shields
Patricia L. Smith
Audrey A. Vermillion
Indiana Gaming Commission
Larry E. Delaney
Elmer H. Philhower
Michael Oliver Schmitt
Indiana Office of Inspector General
Maurice L. Allcron
Chuck Coffin
Indiana Office of Technology
Sandy E. Jones
William D. Pierce
**Indiana School for the
Blind and Visually Impaired**
Leslie Ann Altmann
James A. Wright
Indiana School for the Deaf
Mary C. Kovatch
Indiana Secretary of State
Jane E. Kelley
**Indiana Soldiers' & Sailors'
Children's Home**
Marsha D. Lundquist
Indiana State Board of Accounts
Jim Hochgesang
James Reed
**Indiana State Board of
Animal Health**
Gregory Bent
Indiana State Department of Health
Teresa S. Wren Barlow
Kathleen Frogge
Jerry E. Kuhn
Norma P. Orr
Darrell G. Rose
Thomas L. Trueb
Indiana State Personnel Department
Barb Knott
Indiana State Police
James D. Dinkins, Jr.
Jimmie Durnil
David A. Kintzele
Marcia A. Lamb
Anne M. Walters
Indiana Supreme Court
Mary P. Godsey
Gary L. Miller
Richard T. Payne
**Indiana Utility
Regulatory Commission**
Michael E. Gallagher
Legislative Services Agency
Susan J. Kennell
Judy K. Stull
**Office of the Indiana
Attorney General**
Kay McClain
Public Defenders Office
David P. Freund
State Fair Commission
David L. Hummel



Blood Center looking for a few good veins

Each week Central Indiana hospital patients drain more than 3,000 units of blood products. That translates into the Indiana Blood Center (IBC) needing at least 550 units of blood every day, in order to meet the need.



Last year the IBC collected more than 140,000 units, falling short of the 200,750 units it needed to meet the daily demand. With that shortage in mind, IBC is calling up state employees to roll up their sleeves and help meet the critical demand.

If your facility is interested in hosting a blood drive, it's a pretty simple thing to do. You will need to have at least 28 people willing to donate. Then contact the Indiana Blood Center and they will work with you to set up a blood drive.

State of Indiana employees in the Indianapolis area participate in a regular blood drive on campus. The most recent drive netted 92 units of blood. A unit of blood has the potential to help up to three people.

The Government Center blood drive is held every 56 days (that's how long the Blood Center makes a donor wait between donations). Your facility would not have to have a drive that frequently, but could offer a bi-monthly, quarterly or whatever timeframe for a drive. .

To find out more on how to schedule a blood drive, contact the Indiana Blood Center at (800) 632-4722, extension 5058; within Indianapolis, call (317) 916-5058. To learn more about the efforts of the Indiana Blood Center visit www.indianablood.org.

Are you receiving The Torch by e-mail?

If you are a state employee, but do not have an e-mail account with the state, *The Torch* can be sent to your personal e-mail address.

Visit www.in.gov/jobs/thetorch to subscribe using your personal e-mail address.

Classifieds -- wanted, for sale, for free, for now

2000 Mitsubishi Eclipse GT; black, manual 5-sp, V6 3.1 liter engine, sun roof, rear spoiler, new tires Oct. 2006; 78,500 mi. \$7,795. Call Dorrie LoBue, 812-483-8748 or e-mail lobue2001@yahoo.com

GE heavy duty extra large capacity washer & dryer; white, works good, located in Greenfield. \$350. Call Steve, 317-796-7891, leave a message.

Free kittens; black, born Sept. 27. Call Bobbie Hughley, 317-224-9827.

2003 Corvette Convertible 50th ann. Special; burgundy w/ slate leather interior, full option pkg. 6-spd. manual w/V-8, orig. owner, full documentation & service records, excellent cond., 33K mi. E-mail larryyeager@hotmail.com or call Larry Yeager, 765-998-7554.

1978 Oldsmobile, Delta 88; mint green w/ white interior, plastic cover still on seats, all original, 27K mi.; \$4,800 obo. Contact Trey, 317-918-1544 or upperroom3@sbcglobal.net.

Youth Circle Y show saddle \$600. Misc horse items-blankets, halters, gates, hay feeders & auto horse waterer. Contact Tonya, bobbyhall2004@aol.com or 765-332-2316.

28' aluminum ladder; very good condition. \$200. Call 317-694-5988.

Norman Rockwell collection of figurines, cups, plates & bells; Sebastian figurines. Call evenings 765-529-1510.

Pioneer CD player w/ AM/FM radio tuner (DEH-P3500); multi cd control, used in car for 1 yr; have receipts & manual. \$125. E-mail jlud@broadreach.net or call 765-653-3636.

1999 Volkswagen Passat GLS; green, exclnt working condition, new tires & brakes; keyless entry, alloy wheels, many extras. 113K mi. \$5,500 obo. 2001 Honda Odyssey EX; dk grey, exclnt working condition, well maintained, front & rear audio/fan controls, security, quad seating, alloy wheels, many extras. 123K mi. \$8,000 obo. E-mail efimandanna@yahoo.com or call 317-809-9099.

1985 Chevy Silverado 4x4 short bed pickup; New upholstery, new tires & rims, 2 new gas tanks & more replaced. 147K mi. (7K mi. on new engine and rebuilt transmission). \$5,000. 1960 MGA; have most parts to complete restoration. \$4,000. 1972 MGB; all original, needs carb adjusted & rear wheel cylinder. \$3,500 or both cars for \$7,000. Contact Bill, Terre Haute, 812-240-0858.

5-piece Traditional dining room table; solid tan tile top, metal legs/metal stretchers, armless chairs, tan micro fiber suede cushions, excellent condition. \$350. Call Jackee, 317-329-5535 or 317-691-8913.

2006 GMC Sierra C1500 2WD reg cab/long bed; black, 5.3 V8 flex-fuel, AT, alloy wheels, heavy-duty suspension/trailer pkg, 11K mi. \$17,500. Indpls west. Contact Nathan, 317-413-2322 or njett47@sbcglobal.net for photos.

1929 Apollo baby grand piano; black mahogany. \$1,200. Call 574-386-6009 or e-mail lisa9368@sbcglobal.net

2005 Honda CBRR 600 Sports motorcycle & helmet; like new, black w/ black tribal design & after-market Chameleon lights; 5,500 mi.; \$6,500 obo. Call Zach, 812-599-1310.

Oleg Cassini wedding gown; size 8, never worn; \$800 obo. Call Megan, 765-661-3871.

Dark green metal bakers rack; 70½" x 33½", 16½" deep, 3 lower & 2 upper shelves. \$50. 2 country-style wooden shelves w/ 4 pegs & 3 heart cut-outs, 48" x 5½". \$20 each. Avon 2004 Christmas decorations; never out of the boxes (Dazzling Fiber Optic Santa, Rockin' Reindeer each \$15, wooden reindeer standee, \$5). E-mail dee@marquum.org

Baby bed, brown. \$25; mattress \$10 or \$30 for set. Little Tykes washer/dryer combo, ironing board. \$10. Kid's sink, stove, microwave & dishwasher combo. \$10. Call 812-521-8880.

Light oak Thomasville china cabinet; 3 door, 2 rows of glass notched shelves, must see to appreciate. \$800 obo. Portable dishwasher; rarely used, just in the way. \$50. Contact Kim Hutson, 812-251-0231 after 6 pm or leave message.

Upright piano; purchased used, painted black, some keys discolored; tuned & plays great. \$100 obo. E-mail artzgal@lycos.com

NordicTrack treadmill w/ user manual; very good condition. \$350. Call 317-362-3446 or e-mail speciallady0@hotmail.com

1994 Mazda 4-door sedan; 5-speed manual, 24 mpg city, good running condition, some body damage, 162K. \$1,500. E-mail johnnjefferson@hotmail.com

1985 Chevy pickup; 4x4 short bed, automatic, ½ ton; new paint, upholstery, rims & tires. 5K mi. on new engine & rebuilt tran. \$5,000. 1972 MGB roadster conv., new paint & battery; needs wheel cylinder & carb adjustments; many extra parts. \$3,500 obo. Rare 1960 MGA restoration in progress. \$4,000. Call Bill, Terre Haute, 812-240-0858 or e-mail wprouse53@earthlink.net

Electric organ in good repair w/ no major problems; 2 fingerboards, set of foot pedals & bench; free. E-mail Adrienne. mishler@gmail.com or call 574-533-7454.

1-yr-old neutral-colored living room set (couch, loveseat, wood/glass coffee table, 2 end tables & 2 table lamps. \$800 obo. Contact Chad, 812-841-2526 or 317-839-7179.

1998 Buick Regal; fully loaded, leather interior, gold package, 130K mi. \$4,800 obo. Call Ron, 317-459-8544 or 317-518-9542.

2002 Innbruck Gulfstream camper; 24 ft, self contained w/ awning, full bath, front bedroom, oak cabinets,



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jacks, antenna, appliances, lots storage, used 1 summer. \$6,500 obo. Call 812-579-9269 or e-mail Perkinsbm5342@peoplepc.com.

1999 Volkswagen Passat GLS; green, excellent condition, new tires & brakes, AT, AC, ABS, keyless entry, security, moonroof, AM/FM/cassette player & CD changer, alloy wheels. 111K mi. \$5,800 obo. 2001 Honda Odyssey EX; dark-grey; excellent condition, ABS, front & rear A/C & audio/fan controls, security, power sliding doors, CD player, power seat, quad seating, alloy wheels. 122K mi. \$8,500 obo. E-mail annaktoots@yahoo.com or call 317-809-9099.

2004 Rinker Captiva 212 boat w/ trailer; 5.0 Mercruiser I/O, open bow, extended swim platform w/ ladder, Sony 10 disc CD changer w/ remote, used only 30 hours; color-matched dual-axle trailer w/ Bearing Buddies & brakes. \$22,500. Call 317-590-1569 or e-mail bemcla@yahoo.com

King size Sealy Posturepedic mattress; good condition, no box springs. \$60. Stair stepper; like new. \$100. Contact wilcatky@sbcglobal.net

2001 Lincoln Continental; aqua blue, heated seats, driver select option, garage kept, 54K mi. \$9,800. Call 317-283-3302.

2001 Cadillac Seville STS; pearl white, loaded, 4.6L, heated leather seats, 6CD system, parking sensors, sunroof, premium wheels, 61K mi. \$13,200. Call 765-430-5721(Lafayette).

2007 Hyundai Sonata; dark cherry, gray int., V-6, many safety features. 5k mi. \$21,000. Serious inquires only. Call 765-914-6630.

Holiday letter writing campaign launched

Lt. Governor Becky Skillman recently announced the start of her second holiday letter writing campaign encouraging Hoosiers to write holiday cards to our country's servicemen and women overseas. "Hoosier Cheer For Our Heroes" is aimed to give Hoosiers the opportunity to send their thoughts and prayers to U.S. troops spending the season away from their homes and loved ones.

"The holiday season is a time of gratitude and a time to give thanks for our many blessings. No group is more deserving of our gratitude and thanks than our U.S. servicemen and women overseas," said Lt. Gov. Skillman. "That's why this year, I encourage every Hoosier to write a note



to our troops and let them know just how much we appreciate the job they are doing for our country."

Those who wish to send a card or letter to our troops should send their correspondence to the Lt. Governor's office no later than Nov. 16, as mail takes several weeks to reach the troops. Visit www.in.gov/lgov/ and click on the "Hoosier Cheer For Our Heroes" link to learn more about the campaign and find mailing directions.

Challenge to be healthy

Why not start now to think how you would like to improve your 2008? Maybe by the first of the year, you could already have incorporated some healthy ideas. We'll even get you started. Here are some suggestions we plan to give serious consideration (OK, so we haven't agreed to adopt them yet, but we are thinking about them).

Send us your ideas and we will share them in the next issue of The Torch. E-mail us at spdcommunications@spd.in.gov.

- ☐ I am considering becoming a blood donor.
- ☐ I am going to give up tobacco.
- ☐ Instead of eating an after-dinner snack,
- ☐ I will walk my neighborhood or set aside 30 minutes as quiet time for me.
- ☐ I will extend grace – I will be nicer and more courteous to my family, friends and my co-workers.
- ☐ I will use my credit card responsibly and will not use it unless I can pay off the entire balance when it is due.

Discounted hockey tickets available



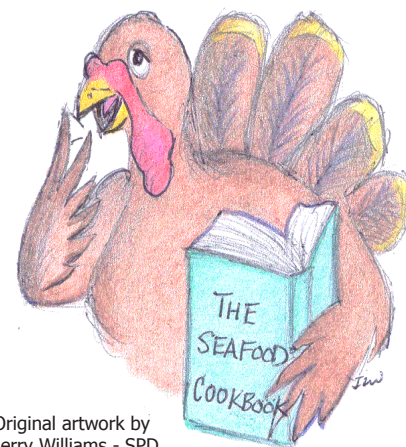
The Indiana Ice have set aside Saturday, Nov. 24, as State Employee Night. On

that night, state employees can enjoy reduced discounted ticket prices. Regular \$15 section seats will be \$11 and \$11 section seats will be discounted

to \$7. The reduced price extends to state employee, their family and friends.

The game will get underway at 7:05 p.m. in the Pepsi Coliseum when the Ice face off against the Cedar Rapids Rough Riders. On that evening, the Ice will also be celebrating the 30th anniversary of the movie Slap Shot.

For more information, log onto the Web site www.indianaice.com.



Original artwork by Jerry Williams - SPD

Details released about Retirement Medical Benefit accounts

State employees who retire from state employment now have a new retirement benefit. The Retirement Medical Benefit plan is offered to employees who retire and are eligible for and have received a normal, unreduced or disability retirement benefit.

Senate Enrolled Act 501 authorizes defined contribution **Retirement Medical Benefits Accounts** for employees and elected officials of state government to help fund participants' medical insurance after retirement. Eligibility is determined by the laws governing the state public employee retirement fund.

Since this is a new plan, the State Budget Agency, the agency responsible for overseeing the plan, has provided the following information:

Q. How will these accounts be funded?

A. The state will fund this health reimbursement arrangement (HRA) based on a participant's age on the last day of the calendar year. This credit will be made annually before June 30 to all employees who have been continuously employed by the state between Dec. 31 and the actual date of the credit.

Credit Amount	
Age	Amount
Less than 30	\$500
30 - 39	\$800
40 - 49	\$1,100
50 or older	\$1,400

Example: John Doe is an employee of the state on Dec. 31, 2007, and he is 45-years-old, as of this date. He continues his employment with the state and on June 30, 2008, the state credits each employee's HRA with an amount based upon the employee's

age as of Dec. 31, 2007. Therefore, John Doe's account would be credited with \$1,100 for fiscal year July 1, 2007 to July 1, 2008.

Q. Will the state make additional contributions to my HRA?

A. The state may make a supplemental contribution to the HRA for an employee participant who meets all the following conditions or an elected official who meets 1 and 3 only:

1. On the participant's last day of service with the state, the participant is eligible for and has applied to receive a normal, unreduced retirement benefit from the public employees' retirement fund of which the participant is a member.
2. The participant was an employee or elected officer on July 1, 2007; and after June 30, 2007, and before July 1, 2017, terminates service with the state.
3. By the participant's last day of service, the participant has completed ten years of service as an elected official or 15 years of service with the state as an employee.

Q. How much will this additional contribution be?

A. The amount of the supplement is \$1,000 times the participant's years of service with the state, rounded down to the nearest whole year.

Q. How do I obtain a reimbursable health insurance policy?

A. The funds in an HRA account can only be used for **fully insured health**

insurance policy premiums. The retired participant must select on their own (we suggest with the assistance of an insurance professional) the insurance provider, the type of coverage, the cost of the coverage and the policy inclusions and exclusions.

Q. When can I use the funds in my HRA?

A. You may use the funds in your HRA only when you retire.

Q. What if I leave state employment before I retire?

A. Funds deposited in a HRA will revert back to the state at termination from employment for reasons other than normal unreduced retirement.

Q. How can I obtain additional information?

- Log onto the Web site: www.rmbap.in.gov.
- Contact Key Benefits Administrators customer care at (317) 284-7150 or toll-free, (800) 558-5553. Representatives are available Monday through Friday, 8 a.m. to 5 p.m.
- E-mail Key Benefits customer care: Flexpro@Keybenefit.com.

